



SUBMITTAL CHECK LIST

Please provide as much of the following information as possible. The more information we have, the more quickly we can process your request and offer you the most competitive rate.

- Signed & completed credit application, which must show:**
 - o 100% Ownership
 - o Spouses of owners listed (including SSN)
 - o **Federal Employer Identification Number (FEIN)** for the business

- Current year-to-date interim corporate financial statements (within 60 days), including balance sheet, income statements and P & L – signed by accountant, if possible

- Previous 2 years corporate financial statements, including balance sheet, income statements and P & L – signed by accountant (If financials are un-audited then please submit most current two years corporate tax returns - with all schedules, forms, & statements)

- Signed current (less than 60 days old) **Personal Financial Statement (Preferred)**

-OR-

Most current two years personal tax returns (with all schedules, forms, & statements) – from all company owners

- Vendor Quotes, Mfg Specs & Condition Report (Condition report for used equipment only)

Questions? Call Your BTFG Representative:

(Office) 312-382-5000

(Fax) 312-704-0803